

THE CONSTITUTION AND BY-LAWS OF CALDWELL AERO MODELERS

Caldwell Field
Hudson, NC

The Caldwell Aero Modelers of Hudson, NC shall be governed by the charter #3470 issued by the Academy of Model Aeronautics (AMA), Muncie, IN. The Constitution and By-laws are written to promote fellowship, provide means to administrate club business, govern safety procedures, and improve enjoyment and community interest. All members shall thoroughly familiarize themselves with these By-laws, as well as, the Operation Safety Rules of Caldwell Field.

Article: 1: DUTIES

1. **Board of Directors:** The management of the affairs of the Club shall be vested in the Board of Directors, who shall have the authority to establish and administrate its policies. Official decisions may be by a two-thirds(2/3) majority mail vote or by a quorum at a Board of Directors meeting. A quorum shall consist of at least 50% of the current Board members. Official decisions shall be consistent with the stated purpose and objectives of the Caldwell Aero Modelers.
2. **President:** The President shall preside at all meetings of the Club and shall act as spokesperson in all matters pertaining to it.
3. **Vice-President:** The Vice-President shall act for the President when he/she is unable to serve, and is to maintain an accurate record (including place of storage) of all Club assets
4. **Secretary:** The Secretary shall record minutes of each Club meeting and handle all correspondence pertaining to Club activities. He/she will also be the Club's contact person with AMA in case of questions, problems or situations.
5. **Treasurer:** The Treasurer shall collect all monies due and shall keep record of monies disbursed by the Club.
6. **Field Marshall:** The Field Marshall shall be responsible for ensuring the field is properly maintained. He will recommend improvements to the safety committee and ensure existing safety regulations are enforced.
7. **Safety Officer:** The Safety Officer shall be responsible for ensuring existing safety regulations are enforced. This includes processing the grievance forms and following the existing grievance procedures in the By-laws.
8. **Contest Committee Chairman:** The Contest Committee Chairman shall be responsible for coordination and establishing, in conjunction with all the Club's Contest Directors, a schedule for the next contest season. The schedule will be decided by the Contest Directors and approved by members.
9. **Meeting Activity Coordinator:** The meeting Activity Coordinator/s shall be responsible for coordinating model-related activities immediately following business portion of the meeting.

ARTICLE 2: AUDIT

1. The President or his appointees will make a periodic audit of the Treasurer's books, signing off with name and date on the last report to the membership.

ARTICLE 3: TERM OF OFFICE

1. All elected officers of the Club shall serve for one (1) year. Officers are to be elected by a vote

of simple majority of those present at the regular meeting in the month of November. Mail-in ballots will be made available for those members who have voting rights but cannot attend the meeting. Those ballots, returned by mail before the next meeting will be counted as if those persons were present at the meeting. New officers will take office in January of the new year. Personnel will be appointed by the elected officers and confirmed by a simple majority vote of those present during a regular meeting: i, e. Newsletter Editor, Contest Director, etc.

2. Nomination of Club officers shall be made at the general membership meeting during the month of October. Nominations for office may be made by any active Club member holding voting rights, either in person or by submitting a proxy nomination to an existing officer. All known nominations for office will be published in the newsletter prior to the election.
3. A simple majority vote of the members present at the meeting is required for removal of a Club officer or a member of the Board of Directors or the expulsion of a member from the Club.

ARTICLE 4: VACANCIES

1. Vacancies in any office shall be filled by appointment by the remaining officers. Such appointee will serve until the end of term for which predecessor was elected.

ARTICLE 5: COMMITTEES

1. The committees of the Club shall be appointed by the President and may be approved by a simple majority vote of the members present at a meeting (if a vote is requested) to serve throughout the term, or less, of his tenure office.

ARTICLE 6: MEETINGS

1. Regular meetings shall be held at a time and place designated by the Club officers and published in the Club newsletter.
2. Club officers may call special meetings with no less than five days prior written notice of a special meeting. The purpose of the special meeting shall be stated in the written notice.
3. At any Club meeting a simple majority shall be over 50% of the members voting at the meeting.

4. Any member or probationary member of the Club may initiate a formal request for action by the Board of Directors by submitting a written proposal to the President. The President shall forward copies of the proposal to other members of the Board of Directors for their consideration. Either the President, or any other Board member, may have the matter placed upon the working agenda of the next Club meeting.

ARTICLE 7: DUES AND MEMBERSHIP

1. Annual membership year will be January 1 thru December 31. The annual dues paid to the Club shall be determined by the membership with the approval of a simple majority vote. Dues are non-refundable, except under extraordinary circumstances, which will be determined by the Board of Director on a case-by-case, basis. Dues are to be paid no later than January 30. Club dues will be pro-rated for new members only. The dues shall be discounted twenty five (25) per cent per quarter. Rejoining members will not be pro-rated.
2. No special assessment shall be levied upon the Club membership, unless it is approved by a vote of two-thirds (2/3) majority of the members present at the regular monthly meeting, and the members have been given five (5) days prior notice along with an explanation of the assessment.
4. A member shall be considered inactive if his dues have not been paid as provided in Article 7, Section 1. Any member who allows his membership to lapse beyond January 30 shall be considered a new member when renewing his membership and will not be given preference over any other applicant should a membership waiting list be in existence.

ARTICLE 8: MEMBER STANDING

1. All persons shall be eligible for membership and shall agree to abide by the Club's By-laws, those of AMA, and the Operation Rules of the Caldwell Field.
2. The membership shall be divided into five (5) following categories as follows:
 - a. Full Member:** Is eighteen (18) years old or older, has full privileges and voting rights. Dues: Full Member rate, plus AMA membership.
 - b. Junior Member:** Is younger than eighteen (18) years old, has full privileges and voting rights. Dues: Junior Member rate, plus AMA membership.
 - c. Senior Member:** Is sixty (60) years old or older, has full privileges and voting rights. Dues: Senior Member rate, plus AMA membership.
 - e. Family Membership:** Living in the same household, includes all flying members of the immediate family (spouse and children). Only due paying members have full privileges and rights. One full membership plus each additional family member will receive a fifty (50) per cent discount. Only one newsletter per family. All Flying family members are required to be an AMA member.

3. Flying members will be required to hold and maintain a license issued by the AMA. All first time flying member applicants, as well as present flying members seeking membership renewal, must show proof of membership in the AMA. Non-flying members do not require AMA membership.
4. Before joining, proposed member shall be introduced in person by their sponsor at a club meeting. The membership, by a majority vote of the members present at the meeting, shall approve any application for membership.

ARTICLE 9: RESIGNATION AND TERMINATION

1. Any member in good standing may resign membership by giving written notice to the Club.
2. If any member ceases to have the qualifications necessary for membership in the AMA, his membership in the Club shall thereby terminate, subject to reinstatement upon restoration of eligibility.
3. Any unacceptable behavior by an individual member or members, as defined by the Board of Directors, may result in termination of membership. A two-thirds (2/3) majority vote of the Board of Directors is required for member expulsion or a simple majority vote of the membership at a club meeting.
4. The Board of Directors shall have the discretionary authority to provide for and to impose disciplinary action for such acts or omissions which do not justify expulsion from membership.

ARTICLE 10: AMENDMENTS

1. Amendments may be made to the Constitution and these By-laws at any general meeting of the Club membership, provided the members have been notified in writing at least five (5) days in advance that the amendments are to be considered. Copies of the proposed amendments shall be provided to all as part of the notification. Amendments shall be approved by a two-thirds (2/3) vote of the members present, at the regular monthly meeting. Mail-in ballots will be made available for those who can not attend the meeting. Those ballots returned by before the next meeting will be counted as if those persons were present at the meeting.

ARTICLE 11: SPECIAL FUNDS

1. The Treasurer of the Club is authorized to receive contributions or specially obtained funds from any individual or institution, to be applied to the operating expenses of the Club.
2. The Treasurer will have discretionary spending up to \$200.00 without requiring Club approval.

ARTICLE 12: DURATION

1. The duration of this Club shall be perpetual.

ARTICLE 13: DISSOLUTION

1. The Corporation may be dissolved with the approval of a two-thirds (2/3) majority vote of the total membership.
2. Upon the dissolution of the Corporation, the Board of Directors shall, after paying or making provision for the payment of all the liabilities of the Corporation, dispose of all the assets of the Corporation exclusively for the purpose of the Corporation in such manner, to the Academy of Model Aeronautics, Inc., or to such other organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes. Any such assets not so disposed of shall be disposed of by the Superior Court of the county in which the principle office of this Corporation is located.

ARTICLE 16: GRIEVANCE PROCEDURE

1. Grievances unresolved between members shall be resolved by the Board of Directors. Actions may include removal of membership of all parties involved. A two-thirds (2/3) majority vote of the Board of Directors is required for member expulsion.

ARTICLE 17: FLYING SAFETY REQUIREMENTS

1. Operational Safety Rules at the Caldwell Field are enumerated in the Club's field safety rules. These rules allow for the safe enjoyment of model aviation. All members have the responsibility of enforcing the By-laws and safety rules.

Membership Approved _____ 2005

Caldwell Aero Modelers #3470
Field Safety Rules
Hudson, NC

Operation Safety Rules of the Caldwell Aero Modelers Caldwell Air Field.

2. Safety at flying field is everyone's responsibility. Correct unsafe conditions.
3. No alcoholic beverages permitted.
4. Fly during daylight hours only.
5. When flying during County business hours please check in with County Personnel at office.
6. When starting engines in the pit area, direct the prop blast away from other aircraft and people.
7. All transmitters must be approved for aircraft use and meet all current FCC standards.
8. Always obtain the correct pin from the frequency control board before turning on a transmitter.
9. All "hand launches" will originate from the runway away from the pit area and parking lot.
10. No flying over the pit area or parking lot.
11. No one is permitted on the runway when more than one aircraft is flying, unless to launch or retrieve an aircraft.
12. CAM has an AMA Introductory Pilot Program catering to newcomers wishing to become involved with RC model flying. This program allows non-AMA members to fly at the Caldwell Field, and be insured with liability coverage. The non-AMA members must be supervised by a club designated Introductory Pilot. (See Intro. Pilot Program rules).
13. Members of other AMA chartered clubs may fly at Caldwell Field (without membership in CAM) when at least one other member of CAM is present.
14. Do not make field repairs on the runway.
15. When using a radio for non-flying activities, be considerate of others wishing to operate on that frequency.
16. Place trash in the appropriate receptacles.
17. All Transmitters are to be placed on the impound table when not in use.
18. Members are responsible for the actions of their guests (including children).
19. Club members have the authority to inspect the safety of any aircraft at any time.
20. Only AMA members are permitted in the pit area.
21. It is the responsibility of each club member to be familiar with CAM by-laws and field safety rules.